Holly Park School
School Uniform (and equipment) Policy

It is our school policy that all children wear school uniform when attending school, and when participating in a school organized event outside normal school hours.

School uniform is part of the school ethos and in coming to Holly Park parents agree to support our policy. School uniform should help to build a sense of identity and community among pupils and with the school.

We are very proud of our school uniform and believe that children like wearing it. We believe that it supports both equality and behaviour.

We provide a complete list of the items needed for children's school uniform in this policy and in our parent handbook.

Our policy on school uniform is based on the notion that school uniform:

- promotes a sense of pride in the school;
- engenders a sense of community and belonging towards the school;
- is practical and smart;
- identifies the children with the school;
- prevents children from coming to school in fashion clothes that could be distracting in class;
- makes children feel equal to their peers in terms of appearance;
- is regarded as suitable wear for school and good value for money by most parents;
- is designed with health and safety in mind

Introduction
The school policy for School Uniform was developed and agreed by governors

Branded school uniform is not compulsory at Holly Park – all items can be purchased as generic alternatives. Any Branded school uniform items can be bought from Braggs in North Finchley. There are a range for parents to choose from and it is down to individual parents which branded items they choose to buy and which generic ones. Most items on our school uniform list are generic and can be bought from many supermarkets or online.
We just ask that the shade of red is the same shade as the items with a logo.

Aims
Through this policy we aim to:
Ensure that within our school we wish to promote an atmosphere which encourages effort, enjoyment and a celebration of the achievements of all our pupils. Concern for these high standards is also reflected in the pride we take in our school uniform and feeling of belonging it creates.

The Governing body at Holly Park School will respect variations to our school uniform if they are directly related to established religious or cultural traditions. However, any variation will be dealt with on an individual basis and judgements will remain at the discretion of the Head Teacher and the Governing Body.

Uniform

Nursery

Grey jogging bottoms (generic)
Holly Park School polo shirt (There is choice from either the branded item or a generic red one)
Holly Park School sweatshirt (There is choice from either the branded item or a generic red one)
Black shoes (Velcro or secure slip-on shoes)

Reception Winter

Grey skirt or trousers or grey tracksuit bottoms (no jeans) (generic)
Grey pinafore dress (generic)
School sweatshirt (There is choice from either the branded item or a generic red one)
School Polo Shirt (There is choice from either the branded item or a generic red one)
Red cardigan (generic)
Red or grey tights
Grey, black or white socks
Black shoes (maximum heel height 3cm) **No trainers**
Black boots (max heel height 3cm)
Red, green, white or black hair accessories
School fleece (optional and for **outdoor wear only**)

Reception Summer

As Winter or:
Green and white checked dress (generic and optional)
Grey shorts (generic)
White or black sandals with secure fastening (max heel height 3cm)

Year 1 to Year 6 Winter

Grey skirt or trousers (not tracksuit bottoms or jeans) (generic)
Grey pinafore dress (generic)
School sweatshirt (There is choice from either the branded item or a generic red one)
School Polo Shirt (There is choice from either the branded item or a generic red one)
Red cardigan (generic)
Red or grey tights
Grey, black or white socks
Black shoes (maximum heel height 3cm) **No trainers**
Black boots (max heel height 3cm)
Red, green, white or black hair accessories (Optional and generic)
School fleece (optional and **for outdoor wear only**)

Year 1 to Year 6 Summer

As Winter or:
Green and white checked dress (optional and generic)
Grey shorts (generic)

White or black sandals with secure fastening (max heel height 3cm) **NO Trainers or CROCS**
A cap to protect from the sun

*__No other items of clothing should be visible under the red polo shirt__. If a child is cold they should wear a short sleeved vest and their sweatshirt on top,

No zip up tops/jackets should be worn.
No hooded tops should be worn

PE Kit RECEPTION
Red shorts (generic)
Plain white T-shirt (generic or branded)
Outdoor kit of dark green jogging trousers and top (needed from October half term)

PE Kit Y1 to Y6
Red shorts (generic)
Plain white T-shirt (generic or branded)
Plain white trainers
Outdoor kit of dark green jogging trousers and top

Concert Uniform (for members of school choirs)
Grey skirt, pinafore or trousers
Plain white shirt
School tie (branded from the uniform shop)

Children also need a red book bag (generic or branded with logo optional)

All clothing and footwear should be clearly labelled with the child's name

Jewellery
It is encouraged that pupils do not wear jewellery to school, especially as individuals become very upset if a treasured piece of jewellery goes missing. The only acceptable items of jewellery to be worn are a simple wristwatch (Smart watches or any type of phone watch or phones that have games or cameras on are not allowed) and earring studs or jewellery of a religious significance. Should a pupil have pierced ears, plain studs should only be worn. Fitbits may be worn. Please note that the school will be unable to take any responsibility for any jewellery that is lost.

Badges
The only badges permitted to wear at school on school uniform are badges given out by the school e.g Council badges and birthday badges if children want to wear these on the day of their birthday. No other badges should be worn to school.

Make Up
No make up is to be worn to school as it is not considered appropriate or consistent with our school uniform. No nail varnish should be worn on nails or toes.
Nail extensions, tips, gels or other products should not be worn. Nail extensions could be dangerous and are also not conducive to good handwriting or playing sport.

Hair
Long hair should be tied back during the school day for health and safety reasons.

Hijab/ Turban/Kippah/Skull Cap
The hijab may be worn by Muslim girls if this is their parents choice. The hijab must follow the school uniform colours and be red, green, white or black. It must be no longer than shoulder length. Turbans, Kippot and Skull caps may also be worn if this is the family choice but should also be in the school colours of red, green, white or black.

Branded uniform items are available from Braggs in North Finchley. Many of the school uniform items above are readily available from supermarkets.

We expect all pupils to follow the dress code as written above.

Equipment
We ask the children to bring in a minimum of equipment from home into school.

The children need to bring to school:

- ✓ **Book Bag:** Every child should have a book bag. These will be used to transport reading books, homework and letters to and from school. Even though your child does not read to their teacher every day, they do need to bring these book bags to school every day, as they will still read at other times.
- ✓ **Swimming Bags:** Classes who are swimming will be notified in advance and will need to bring their swimming bag with their costume or trunks, towel, swimming hat and goggles (if needed) on the appropriate days. It is usually Year 4 who swim at Holly Park. We usually offer catch up swimming to Year 5.
- ✓ **Pencil cases:** KS2 ONLY need to provide a clear pencil case containing: 2 HB pencils, 2 blue pens, 2 purple pens, a 15cm ruler and a glue stick. Equipment is provided for children in EYFS and KS,

In addition, the children will need a coat appropriate to the time of year, and if they have packed lunches they will need to bring their lunchbox every day.

There are, however, several items we **do not** want brought into school:

- × **Rucksacks and other sports bags:** Although they may be more fashionable, rucksacks and sports bags are too bulky to fit on our coat pegs. As a result, they often fall off, and make a mess on the floor or get lost. Everything the children need can be carried in their reading folder or P.E. bag.
- × **Mobile Phones:** Children are not allowed to bring mobile phones to school unless they are in Year 5 or 6 and walking home alone. Year 5 and 6 children bringing mobile phones need to hand them into the class teacher on arrival and collect them at the end of the day. The school cannot take any responsibility for loss or damage to mobile phones while on the school site. We are a smartphone free school and recommend that children at primary school do NOT need smart phones.
- × **Toys, games, cards:** children should not bring extra things from home such as games, cards or cuddly toys. Some children may require sensory items for additional support – however this needs to be discussed and agreed with the SENCO in advance to decide the exact reason for use and how they will be used. If agreed, this will be reviewed regularly.

Role of the Head teacher and Governing Body

- The Head teacher will ensure that pupils comply with the uniform policy agreed by the governing body.

- The Head Teacher has a duty to enforce the school uniform throughout the school community, as part of the duty within maintenance of day to day discipline in the school.
- The Governing body should be receptive to any reasonable complaint from parents or carers, concerning uniform handling it respectfully, considering fully the issues they raise.
- Governors should aim to work with parents to arrive at a mutually acceptable outcome.

Role of the Parents/Guardians

- To ensure that their child / children adhere to the school's uniform policy.
- Ensure that they come to school in uniform every day unless there are special circumstances such as Christmas parties or charity fund raising days.
- To name the school uniform
- To support their children to be responsible and take care of their school uniform.
- Parents and carers should raise any complaints about the school uniform by following the schools complaints procedure.

Role of staff at the school

- Staff have a responsibility to enforce the school uniform throughout the school community,
- Staff may ask children to remove outdoor coats, hats, scarves, gloves etc in a classroom
- Staff may ask children to remove sweatshirts etc in the summer when it is very hot and children will over heat in classrooms
- Staff may ask children to remove incorrect school uniform
- Staff may ask children to remove inappropriate jewellery – this will be kept safe until the end of the school day and returned
- Staff may need to speak with children and parents about our uniform expectations

Second Hand Uniform

Our PTA also run regular second-hand uniform sales where items can be purchased for a small donation or for free.

We do ask parents to donate uniform to the PTA if their child outgrows it and, in this way, items can be passed on to other families. It is a good way to recycle and reuse uniform items that are in perfectly good condition.

Opportunities to acquire second-hand uniforms are freely accessible to all parents throughout the school year. The PTA collects second hand uniform and have set up boxes in our family area. Parents are welcome to access this storage at the end of a school day and can take available second-hand uniform for free.

Lost Property

We ask that all parents ensure that school uniform is named so that if lost we can attempt to get it back to the right child. Any lost property that is found is placed in the lost property box which is in the playground so that parents and children can access it easily. The lost property box is emptied and sorted at the end of every half term. Named items are returned to children. Parents cannot come on to the school site in the mornings to look in the lost property box but can look in the lost property box at the end of the school day.

We would encourage parents to support their child to look after their belongings. The school will always do our best to look for lost items however the school is not responsible for lost items on the school site.

In terms of lost school uniform, the school cannot be held responsible for any lost property. The school cannot pay any kind of compensation for any item of clothing (including shoes, glasses, coats, lunch boxes, mobile phones etc) that goes missing.

Racial Equality & Equal Opportunities

All children have equal access to wearing school uniform regardless of their culture, race, religion, gender, disability or ability. We ensure that the set uniform respects other policies such as race relations, sex discrimination and allows for individual sets of circumstances of all groups and individuals. Holly Park School is committed to creating a positive climate that will enable everyone to work free from racial intimidation and harassment and to achieve their full potential.

Non-Compliance with the School Uniform Policy

In the first instance of breach of the uniform policy the parent or child will be spoken to.
If the breach continues, then a letter will be sent home as a reminder.
The Head teacher or Deputy Head teacher may discipline a pupil for breach of the Uniform/Appearance Policy. The Head Teacher or Deputy Head teacher may ask pupils to go home (accompanied by a parent) to change their clothes without formally excluding them. This should be for no longer than necessary to effect the change of clothing and would only be appropriate where the change could be made quickly and easily. When sending a pupil home, the Head teacher or Deputy Head teacher will first contact the parents or carers. The pupil would be expected to return to school immediately after his/her clothes had been changed. Failure to do so could amount to an unauthorised absence.
As an alternative to this, a supply of spare uniform may be available in school and children may be asked to change into this.
Exclusion is not normally an appropriate response to breaches of school uniform/appearance policies. However, where these breaches are persistent and in open defiance of the school's uniform or appearance policy, and where all other avenues for resolving the uniform dispute have been exhausted, then the school may consider exclusion as a last resort depending on the circumstances of the case.

Document Control

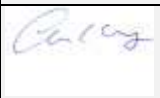
This policy will be reviewed every two years

Revision History

Version	Revision Date	Revised By	Revision
1.0	Spring 2014	Full Govs	Reviewed & ratified
1.2	Spring 2015	Full Govs	Reviewed & ratified
1.3	January 2016	Ann Pelham	Adapted in light of staff discussion & discussion at Governors S&PW committee
1.1	Spring 2016	Full Govs	Discussed, Reviewed, adopted and ratified
1.2	Spring 2017	Ann Pelham	To reflect the use of smart watches
1.3	Spring 2018	Full Govs	Reviewed & ratified
1.4	Spring 2019	Full Govs	Reviewed & ratified
1.5	Spring 2020	Full Govs	Reviewed & ratified
1.6	Spring 2021	Full Govs	Reviewed & ratified
1.7	Spring 2022	Full Govs	Reviewed & ratified
1.8	Spring 2023	Full Govs	Reviewed & ratified

1.9	Spring 2025	Full Govs	Reviewed & ratified
2.0	Summer 2026	Ann Pelham	Updated in line with DFE guidance

Signed by

	Name	Signature	Date
Headteacher	Ann Pelham		March 2025
Chair of Governors	Clare Hegarty		March 2025

Distribution

Shared with
• Staff via school server • Parents via Website • Governors via committee meetings

Date for next review
Spring 2027