



Holly Park School

Staffing & Pupil Welfare Committee

Date: 27th April 2026

Time: 7:45am

Location: Headteacher's Office

Present- Ann, Maria, Eve, Diana, Sarah, Ally, Atia, Munkeat, Dominic, Leanne

AGENDA ITEMS	KEY DISCUSSION POINTS	ACTION (who? /timescale?)
Actions from last meeting: - A paragraph on Zones of regulation to be added to a newsletter to remind parents about it - A paragraph on Character Education to be added to a newsletter to remind parents about it - Young Carers - Staff Inset Assembly in March Staff suggestions to identify more Young carers Contact parents Make referrals Ensure admission forms ask about caring roles	Actioned. Actioned. Staff inset done, assembly done by Ann in March. Following these staff have made lists of possible young carers, Ann and Sally have contacted parents and made referrals if parents agreed. Now have many more Young carers.	
SIP: <u>Behaviour</u>		

• Embed work on emotions to support work on the zones of regulation • Develop a relational policy to embed relational approaches to behaviour that reflects trauma informed approaches • Ensure that Positive Approaches to Challenging Behaviour (PACB) is up to date <u>Attendance</u> • To reduce the number of children with persistent absence even further – from 36 children in July 2025 <u>Personal Development & Wellbeing</u> • Embed character education further	This is ongoing with regular reminders and assemblies. Inset for staff and governor learning walk have happened. Maria attending courses and meetings. Policy to be done once Maria has completed. Meeting for parents coming up. Courses for staff, lots of staff have already attended and more are due to attend. There was governor discussion around this topic and about retraining children and why it can be necessary with some real-life recent examples 40 Children at present at the end of the Spring Term. It is usual for this to go up mid-year. The attendance team have met to discuss – letters went out to parents. The EWO visits are increasing to 2 per term. Governor discussion about EWO recommendations for parents to give Calpol etc and send children in. A recent example of a parent who was not happy with this was shared. This is happening and ongoing. A different character trait is looked at each term with	Relational Policy meeting for parents coming up. Eve & Diana to attend a PACB course later this term
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• Embed playtime games more into playtimes • Strengthen community links – locally • Introduce Economic education • Develop Oracy further in talk time and debate	teachers doing activities in class and assemblies done. This term we are looking at resilience. New squares (paid for by the PTA) have been painted in playground for new ball game, we are just waiting for some numbers to be painted in the squares then Eve will introduce game to children. Still encouraging clapping games and French skipping This is ongoing. Year 6 visit Asda in Southgate to help bag packing. Year 5 have links to Oakleigh special school which is going really well. Oakleigh are currently visiting our school once a week and we will be visiting them next half term. Year 4 visit puddle ducks nursery, our own nursery and the toddler group. Year 3 links with older generation. This is part of PSHE. Eve has done insets and given teachers resources to use. Maria gave an example of teaching a lesson to Y6 about 'Interest' There are dedicated learning organisers for this across each year group Inset lead by Eve and Maria, Oracy always part of learning but refreshing this. Emily also did an Inset. A Barnet maths specialist has been in to do work with staff around Oracy in maths.	If the two 4 squares go well – we will look to buy 2 more. We are holding an intergenerational tea party this week. Year 3 children have made invites and given these to older people they wanted to invite. A governor remarked that the invites were very sweet There will be a governor learning walk around this in May Emily is doing an Oracy in English session this term
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• Achieve Healthy Schools Gold Award • Participate in the 'In the Know' project to reduce waste • Embed the work done on Trauma Informed Schools	Achieved. This is ongoing and will come to an end this term. We are in the second year of this project, Maria and Kathy have attended conference on this. We are looking to develop links with agencies, Kathy has established a link with early help and looking to do the same with BICS.	The company will be coming back in June to look at progress.
<u>Inclusion</u> • Build a more cohesive curriculum for the Treehouse • Build confidence of teachers with even more challenging needs coming through the school • Reflect on adaptive teaching – incl for more able learners	This is proving quite challenging as children in the Treehouse are from different year groups but we are continuously looking at ways to put this in place. Staff have been attending the Treehouse to deliver lessons, Eve-PSHE, Maria- Zones of Regulation and rights respecting schools will be done this term, Emily-reading, Avalon-colourful semantics and Sidrah-maths - time. Teachers and TAs have been attending courses and advisory team have been in for support. SEV visit looking at inclusion happened in March – looking at Inclusion and adaptations in classrooms - this went very well. Joanne Moore has been in to deliver inset to staff on adaptations. .	Diana will be attending a course on Maths for Life which will help with delivering maths in the Treehouse. There will also be a governor learning walk this week on Inclusion. Joann Moore to deliver another Inset on the EEF %a day – which is about adaptation and Inclusion

• Increase staff awareness of ADHD • Improve early identification and targeted and universal support for children with Speech, Language and Communication Needs – ELSEC project	Several staff have been on courses, conferences and training over the year. Year 1 staff have been taking part in ELSEC project looking at word aware to improve children's vocabulary. Two TA's have received training and have been delivering this to children. We will look to do Lego therapy next. Governor asked how does Lego help with speech and language. It helps with social and communication skills Diana explained how it works in brief	A parent will be coming in to deliver an inset to teachers, this will give teachers more understanding and increase staff awareness
<u>Safeguarding</u> • Track staff CPD more systematically • Ensure that filtering and monitoring is robust • All of SLT to do the Brook Traffic Light training about how to respond to sexual behaviours in young people • Be very aware about how safeguarding is actively taught - plot across the school how safeguarding is taught • Embed the evaluation of CPOMs safeguarding entries	Spreadsheet to be put together to track training. We use Senso to monitor which picks up if something has been looked at that should not be. Maria gave an example of how it has worked. This is an online course which Ann, Maria, Kathy and Diana have done. We have a curriculum map for safeguarding in the curriculum in place Maria is always looking at CPOMs. SLT value this formally to ensure it is factual, accurate, not biased and other children's names are not used.	Eve and Emily will be completing the Brook Traffic light training this term. Maria will monitor the safeguarding map this term to check it is being taught

• All volunteers will have a basic safeguarding induction/briefing • Analyse safeguarding data and trends <u>Leadership and Management</u> • Continue the strategic line management of the Treehouse • Better identify young carers • Further develop effective relationships and communication with the parent group	Maria meets with volunteers to go through safeguarding and we ask them to read and sign a safeguarding information sheet. She gave an example of this with 3 recent work experience students we had last week. Maria analyses safeguarding data and trends, this information is also added to the Head teachers report and discussed at SLT meetings. From this discussion we have in fact altered categories for better accuracy and analysis. Ann and Diana meet regularly to discuss this. Covered as above. Now have one of the largest numbers in Barnet. This is continuing, we have already had a SEND coffee morning. Sidrah has held a couple of meetings with parents on maths, KS1 meeting was very well attended whereas the KS2 meeting only had one parent. Emily ran a zoom about feedback and marking. It is very hard to gauge what the attendance of these coffee mornings will be.	This term we will be holding a coffee meeting for parents around wellbeing. Imren will also hold a coffee meeting about musical instruments. Maria is running a parent meeting about the relational policy
I. Current Staffing Position (Ann)	Fully staffed. We currently have 2 staff on maternity leave. Teachers have until 31st May to hand in their notice.	

2. Safeguarding Report (Maria)	We have 6 children on a CIN plan with many of them closing soon. I new CP and I mash referral made which went to early help. Governor asked what MASH stands for Multi Agency Safeguarding Hub.	Any governor that has not done or booked their safeguarding training must do so.
3. Attendance (Ann)	Attendance is good at 95.6%	
4. Behaviour Report (Maria)	Behaviour tends to be ok overall. More challenging behaviour has support in place.	
5. LAC & Young Carers (Report from Sally)	We have no looked after children, 5 previously looked after. 26 young carers which is up from 5. 2 more children have been identified and 3 children have been referred to Enfield young carers. We have more children but as they are under 5 years old we cannot refer yet. 13 KS2 children were invited to a BYCAS fun day which they all really enjoyed. A governor reported she remembered positive feedback from a staff member	We will also be applying for the Young Carers in school award this term
6. Pupil Premium (Report from Sally)	We have 101 pupil premium children. 20 of these are in year 6 and as they are leaving so funding for PP may go down. Sally collects termly data for PP children and analyses.	
7. SEND (Diana)	We currently have 23 children with an EHCP, 1 early years funding, 1 exceptional circumstances funding. 3 EHCPs have been submitted and will be assessed.	

	2 new children have started with us who were in special school previously, they are just attending the Treehouse on a part time timetable. Governor asked if they are looking to stay or want a special school place. One child is definitely on a waiting list for a special school, we think the other child is also but will check this. We have another child starting in Reception who has an EHCP, he has not been to school before so has missed the majority of reception. We suggested he defers a year and starts reception in September 2026 rather than now but the parents would like him to start now.	
8. Wellbeing (Ann & Maria)	Will be planning a well-being coffee morning for parents as mentioned earlier Ann has spoken to level 3 TA's and nursery nurses as reception numbers for September 2026 are quite low and wants to ensure that staff wellbeing is as affected as little as possible by this. Governor asked how many places have been offered 31 offers, one has declined and 25 are first choice. We also have 5 on the waiting list who have siblings at the school. Governor asked if only 1 reception class will there have to be redundancies. No redundancies as we currently have a supply teacher who we would have liked to keep but if only 1 class we cannot.	Survey for staff and pupils will be done this term. Will find out about Reception places and how many classes mid May

9. Policy Review: • Behaviour Policy • Behaviour written statement • Staff Discipline Policy • Grievance Policy • Access Policy • Staff Induction Policy • Data Security Policy • Playtime Policy	Policies have been reviewed and comments received.	
10. AOB		
11. To Take to Full Gobs	N/A	