

Holly Park School – Learning & Teaching Committee Meeting Agenda Summer 2025

Date: 9th June 2025

Present:- Ann, Maria, Claire P, Clare H, Lorean, Ally, Vi, Emily

Apologies:-

AGENDA ITEMS	KEY DISCUSSION POINTS	ACTION (who? /timescale?)
Actions from last meeting: <ul style="list-style-type: none">Continue to monitor working walls, as this is an appraisal target for teachers.Reading – support KS2 lower ability readers with their decoding and fluency skill. Parent session later in the term for invited parents.Embed the small steps in maths. Sidrah to monitor again this termWriting (publishing phase) Avalon has planned an inset on this to remind teachers – will be delivered later in the term.Curriculum consistency in planning - Ann will check in mid-way to see how subject leaders are getting on with learning organisers.Continue to monitor Year 3 with	<p>We have done this across the year, last monitoring of this has been completed and findings shared with staff. There has been improvement overall across the school and pupil feedback is good and they feel it helps them with their learning.</p> <p>Parent session to be done in September, Emily and Sarah have planned for this and invitations ready to go in new school year.</p> <p>There has been lots of monitoring of this already done and working well, we will monitor again via teacher voice at the end of the year.</p> <p>Avalon has done insets on this. Visit from Learning Network Inspector recently which went really well. Very thorough and went well, they did not suggest any improvements we hadn't suggested ourselves. Report is on governor hub. We will continue with looking at writing for a purpose next year. As an example, Year 1 have made a book about Neil Armstrong which we will put in the library.</p> <p>This has been done. Emily has met with subject leaders and learning organisers will be ready at the end of this term and put on google drive ready for September.</p> <p>Ann meets with year 3 teachers regularly. We have a tutor and a teacher currently</p>	

<p>regards to attainment</p> <ul style="list-style-type: none"> EAL support - Diana and Emma to deliver second EAL inset to Tas. 	<p>supporting year 3. Budget cuts will make things tricky moving forward.</p> <p>To be done. It was planned but had to be postponed.</p>	
<p>Policies: Drug, smoking and alcohol policy. Global dimension policy, PPA policy</p>	<p>On governor hub. Some comments – do add any comments The safeguarding governor to report on use of dugs on site etc in termly reports – not as a separate report.</p>	
<p>Relating to the SIP 2024/25 <u>Quality of Teaching</u> Strengthen teacher subject knowledge in computing</p> <p>Reading – support KS2 lower ability readers with their decoding and fluency skills</p> <p>Maths - embed the small steps</p> <p>Maths – develop even further problem solving and reasoning skills</p> <p>Phonics – embed the good practice established last year</p> <p>Writing – further work on the publishing phase of writing</p> <p>To establish greater consistency in how the curriculum is implemented - teacher toolkit – pedagogy</p>	<p>Dom and Lewis have been supporting teachers, this will continue next year but differently - by team teaching with the teachers.</p> <p>As mentioned above. Emily and Sarah have also established reading volunteers which is going really well.</p> <p>As mentioned above.</p> <p>Peter Warwick has been in and given 3 insets to staff. He has also worked with years 3, 4 & 5 children and staff in lesson time – teaching and planning.</p> <p>This is continuing. Year 1 phonics check this week. Reading volunteers support KS2 children with phonics as they read</p> <p>As mentioned above.</p> <p>This has been done, Paul Whitcomb led this. It was a one off session.</p>	

<p>To establish greater consistency in how the curriculum is implemented - identifying and addressing pupils' misconceptions (feedback and marking)</p> <p>To establish greater consistency in how the curriculum is implemented - content delivery.</p> <p>To establish greater consistency in how the curriculum is implemented - how well pupils learn and remember subject knowledge.</p> <p>To establish greater consistency in how the curriculum is implemented - Establish effective working walls in classrooms in order to support retrieval practice and help pupils remember more.</p> <p>Support attainment of Y3 children in response to low GLD in Rec, low Y1 phonics results, low attainment and continued mobility of the cohort</p>	<p>Emily has done insets around marking changes, marking policy for teachers and addressing misconceptions. Governor learning walk coming up. SLT observations are ongoing currently – how do teachers address misconceptions.</p> <p>This is ongoing. This will be continued next year when the new leaning organisers are implemented.</p> <p>Emily has done 3x Inset across the year - Looking at retrieval and delivering to staff. Feedback good via teacher and pupil voice. Insets have been done and will continue to monitor.</p> <p>As mentioned above. Next year will remain on SIP as low profile – an Inset where teachers look at each others.</p> <p>As mentioned above</p>	
<p><u>Leadership and Management</u></p> <p>Identify and develop a range of ideas for addressing pupil misconceptions</p> <p>Support staff with techniques for learning & remembering subject content – SLT Book Club</p>	<p>3 books have been read by SLT around this.</p>	

Support teachers with working with EAL children	<p>Emma and Diana have been working on this, they have done lots of research around this and attended a conference which was useful. Emma will be continuing her work on this project until December.</p> <p>Governor asked if this has got better for staff</p> <p>There have definitely been more suggestions/ideas for teachers but still hard especially in KS2.</p>	
Develop even further a love of reading within the school – introduce and establish the new library	<p>Emily has done a governor learning walk on this. Emily has put in a lot of work on this and it has gone really well.</p> <p>Recent monitoring showed how well it has gone – very positive staff and pupil feedback.</p> <p>Ann has managed to secure a grant for £3000,00 for the library and we have asked all parents to pay £7.99 for us to buy more books etc for the library.</p>	
Establish enhanced SEND interventions (Treehouse)	<p>The treehouse has gone really well and we have decided to keep this in place. We are awaiting quotes for walls etc to make the treehouse permanent. We recently had a review which went really well. The plan is to continue next year.</p>	
<p>EYFS</p> <p>Communication - To help children access the curriculum by developing their functional language skills</p> <ul style="list-style-type: none"> • Develop understanding and use of action words (verbs), nouns and some prepositions and adjectives in everyday situations • Demonstrate understanding of basic question-forms (what? Where? Who?) • Expand vocabulary. 	<p>Reception have done a lot of work and arranged lots of interventions.</p> <p>GLD will be low for reception this year, we have a number of SEND children and children with social emotional concerns.</p> <p>Governor asked do you think reception will be another challenging cohort like current year 3.</p> <p>Yes we do, reception, Year 1 and Year 3 are all challenging years groups.</p>	
Professional development (CPD) (Maria)	<p>There has been lots of time and courses for subject leaders. Peter Warwick has done insets on maths. Maria will lead an inset on Trauma and behaviour. Sarah I has completed her safeguarding course. Diana has regular meetings and training with level 2 TAs.</p>	

<p>Ofsted</p> <p>Sometimes, the curriculum is not implemented as consistently as it could be. This leads to inconsistencies, such as in identifying and addressing pupils' misconceptions and how well pupils learn and remember subject knowledge. Where this is the case, the school should iron out any inconsistencies so that the curriculum is delivered well in all subjects and that pupils build their knowledge securely over time.</p>	<p>This has been included as a constant reminder about this</p> <p>The vast majority of this has been addressed this year</p> <p>A few bits will continue next year.</p> <p>Will look to remove from agendas next year.</p>	
<p>AOB</p>	<p>N/A</p>	