

Holly Park School – Learning & Teaching Committee Meeting Agenda

Date : Friday 14th May 2021

Present:- Ann, Maria, Tim, Annemarie, Alice, Fiona, Rhonda, Nicky, Claire W.

Apologies:- Anna

AGENDA ITEMS	KEY DISCUSSION POINTS	ACTION (who? /timescale?)
<p>Actions from last meeting:</p> <p>Ann to write SIP for short term – blended learning & then for return – summer term</p> <p>Continue to support staff with blended learning CPD</p> <p>Ongoing PHSE training over the year</p> <p>Continue with the Barnet Blended Learning Project</p> <p>Key leader post - Finish the 2 week consultation. Have an internal advert and interview. Establish the post for summer term</p> <p>Monitor the appraisal targets across the rest of the year</p>	<p>This has been actioned and in operation.</p> <p>This has not been needed since 8th March 2021, but blended learning is still accessible if we need to start using again. Schools are still closing bubbles so we may need to start using again if we have to close any classes. Governor asked Is the guidance clear from Barnet what we do if we do need to close a bubble? The guidance has not changed and is straight forward to follow, we refer to DfE not to Barnet, we have not had to close any bubbles since December. But would follow same guidance if needed.</p> <p>This has continued. Eve has led training for staff, run workshops and more insets for staff will be introduced.</p> <p>This did continue and ended just before Easter, we found some parts were good and some weren't so good.</p> <p>Key Leader Post of Disadvantaged Pupils and LAC, Sally was appointed.</p> <p>Review meetings for all staff have been done. One Target for teachers is pupil progress which will be tricky. Some teachers felt that children are on track based on the curriculum they have followed and some feel that the children will not be due to low level engagement with blended learning. Also</p>	

	using the tools the teachers have been given for behaviour still remains a target.	
Policies: PPA policy Global learning policy Marking policy Presentation guidelines policy PE Policy	Thank you for those that have sent comments back already.	Comments to be back by Monday 17 th May.
Relating to the SIP Maintain Blended Learning approaches In Case of future lockdown or bubble closures To ensure children are active on a daily basis To continue to establish the new PHSE curriculum	<p>This is in place using google classroom, no further training needed at this point. Governor asked if we use google classroom regardless if we have to close a bubble? We currently use it for homework and year 6 use a lot instead of numerous pieces of paper being used in class. This also encourages them to log in and remember usernames and passwords.</p> <p>We are keen to have children out as not all families have gardens or take their children out. We use the running track, go noodle which is 10 minute exercises and have outdoor learning. Height and weight is usually done in reception and year 6 by nurses but this has not been able to go ahead due to covid. Governor asked what is done with this information? A letter goes to the parent advising of outcome. Statistics show that usually reception are ok but by year 6 there is usually a high number of children classed as overweight. The children do not get told of any results of the height and weight checks. Governor asked if we have noticed a difference in the children returning to school, weight gain, sluggish etc? We have noticed some year 6 children have returned with a weight gain, sluggish and stamina in PE is low with some of them. We have not noticed this as much with the younger children.</p> <p>We have continued with this, new in September, there are statutory and non-statutory parts and we aim to have all statutory parts done by July. Eve has received training and passed this on to staff via training and insets which has been very successful. PSHE is now being recorded in a book and we are still</p>	

<p>To support identified pupils who are underachieving in reading/maths (compared to their teacher assessment in March 2020) so that they achieve their 2020/21 target at the end of the year</p> <p>To provide quality first teaching across the curriculum by using the key principles of Rosenshine's Principles of instruction to</p>	<p>finding the right balance of what should be recorded in books and in Floor Books. Year 5 puberty sessions which the parents have been informed about are starting next week. We do not have to inform parents but felt this was good practice to let them know but parents cannot withdraw their child from this part. We have had zoom PHSE meetings with parents which went well. Governor asked if parents have been on board with this or any concerns? All the parents have seemed fine and no concerns raised, it is usually when they go into year 6 that a couple may withdraw their child from these lessons. The children seem interested in these lessons. Year 6 will be doing sex education this year and we will arrange a zoom meeting for parents to discuss this. Governor asked if children who have been adopted will be taken into account when talking about when they were babies? Yes we speak to parents and may not ask children to bring in something from when they were a baby if it is too detrimental to the child. We will also be asking for parents to donate books about different families, we will be celebrating diversity during pride month.</p> <p>This is an appraisal target for teachers and TA's. Pupils already identified. School reports will show where they are working at and a carefully worded letter will be sent home stating where the child is working at in terms of the curriculum that has been covered this year. It is hard to know the impact this pandemic has had on the children and may not show for a year or two or even longer. Teachers are working with groups of children to develop and improve where the children are with their learning. Governor asked if we identify children do we speak to parents? Reception would usually have a meeting with a parent to make them aware due to covid they have made calls to parents. Parents evening has not gone ahead and maybe an idea before reports go out is to make calls to parents to discuss children who are underachieving.</p> <p>We embarked on this in September, 10 principles of what makes good teaching, training received in Autumn and Spring. Feedback has been good on this and teachers have taken this on board. During an Inset we reminded</p>	<p>Staff are filling in a self evaluation sheet around this, Maria or Ann will also be</p>
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<p>support children to embed learning and to know more and remember more.</p> <p>To establish interventions for Summer Term (Catch Up)</p> <p>To re-establish Floor Books</p> <p>To revisit whole class reading and reading for pleasure</p>	<p>staff to use this,</p> <p>Diana has meet with all teachers to see who needs support, extra support provision map for this term in place. Some children in year 3 have been reading to Poppy in Ann's office which they have really enjoyed. TA's and teachers are working with groups of children. Richard Gordan is working with year 5 every morning instead of year 6.</p> <p>Floor Books started last January, these are large books for each class that contain work done as a class that may not get recorded anywhere else. This was stopped due to Covid, we started again in September and stopped again due to lockdowns. Ofsted may also like to look at these as evidence of curriculum coverage.</p> <p>Staff met this week and went through each other's Floor Books to share ideas. Teachers thought they would be more time consuming then they are, they like that what they have been doing is recorded and keep the book in their class as the children like to look at them. A Floor Book goes with the children to the next year and then they will be stored at the school.</p> <p>Emily is doing a great job with encouraging the children to read, they are more enthusiastic. We have also stopped the book reviews. We have road maps in place for all year groups and Emily is putting together folders for each teacher to keep reading resources/evidence together</p>	<p>observing teachers on this after half term and will have a professional dialogue about what is observed.</p>
<p>Professional development (CPD) (Maria)</p>	<p>Carried on with insets for teachers, and training in maths, safeguarding, floor books TA's have not had any training but will have safeguarding on the inset day in June. Online safety, PSHE and the online tracker training still to come. Nursery staff have had 2 sessions on supporting children with autism.</p> <p>Governor asked how does the school cope with a high number of SEN children? We just have to. Most children come without EHCP and Diana</p>	

	applies for funding which takes time. EHCP can take a long time, we can apply for emergency funding but this can also take time. We have just received funding of £2,500.00 for a child to cover 12.5 hours, child is with us for 15 hours and it costs us £14k which affects our budget but the child is in need of support.	
Reports to parents	These will go out as per the calendar and will be emailed again to parents rather than a paper copy sent home.	
National Assessments	None in place for primary schools, although teachers are making assessments to pass on and put on their tracker. There will be no tests at end of year 2, none for year 4 or phonics checks for year 1. Teachers do have a good idea of who will/will not pass the phonics check and who would need extra support. Not known yet if current Y1 children will be required to do the phonics check in Dec of Y2 as last year.	
AOB	Governor asked if we would be mixing classes for September? Yes in part but not all year groups – we are still discussing.	