Holly Park School



Anti-Bullying Policy

1 Introduction

The core purpose of this policy is to address bullying between pupils.

Holly Park aims to ensure that all members of the school community feel welcome, safe and happy and so are able to learn and achieve. Bullying of any kind prevents this from happening. Bullying makes people feel unsafe.

As a school, we take bullying seriously. Pupils, parents and staff should understand that reporting bullying is essential, and be assured that the school will support them fully whenever bullying is reported. It is the responsibility of all members of the school community to implement the Anti-bullying policy.

This policy links with the UN Rights of the Child

Article 3

The best interests of the child must be a top priority in all things that affect children.

Article 6

Every child has the right to life. Governments must do all they can to make sure that children survive and develop to their full

potential.

Article 19

Governments must do all they can to ensure that children are protected from all forms of violence, abuse, neglect and bad

treatment by their parents or anyone else who looks after them.

Article 29

Education must develop every child’s personality, talents and abilities to the full. It must encourage the child’s respect for

human rights, as well as respect for their parents, their own and other cultures, and the environment.

Article 36

Governments must protect children from all other forms of bad treatment.

Article 37

No child shall be tortured or suffer other cruel treatment or punishment. A child should be arrested or put in prison only as

a last resort and then for the shortest possible time. Children must not be in a prison with adults. Children who are locked up

must be able to keep in contact with their family.

Article 40

A child accused or guilty of breaking the law must be treated with dignity and respect. They have the right to help from a lawyer and a fair trial that takes account of their age or situation. The child’s privacy must be respected at all times.

What is Bullying?

Bullying is not always easy to define, however most cases include:

* Constant and deliberate hostility and aggression towards a victim
* A victim who is less powerful than the bully
* An outcome which is always painful and distressing to the victim

Our school definition of bullying is:

“Bullying is a repetitive series of actions, carried out on purpose, and designed to hurt someone’s feelings and make them feel ashamed of who or what they are. We will not accept it at Holly Park”

(Holly Park School Council)

A Court Case defined bullying as….

‘The actions of an individual or group, that causes suffering to a less powerful individual or group – whether physical or mental – over a sustained period of time.’

There are different kinds of bullying :-

Physical

Pushing, kicking, hitting, pinching, any kind of physical aggression and damage to or appropriation of a person’s property

Verbal

Name calling, tormenting, threats, threatening gestures, ridicule, humiliation or the use of put-down comments or insults e.g. with regard to another child’s family, their race, their (perceived) sexuality, gender, personal cleanliness etc, deliberately lying about what other people have done or deliberate exclusion from activities and friendship groups

Racist

Racial taunts, graffiti and gestures

Sexual

Unwanted physical contact, sexually suggestive comments, or homophobic comments

On line

On line bullying is an extension of bullying behaviour. It involves technologies and online communication such as mobile phones, facebook, snap chat etc. It often involves quite a wide audience.

More subtle forms can include nasty looks, emails, texts, anonymous phone calls and pointedly laughing/giggling at or whispering about someone. It can include intimidation and threatening behaviour, including blackmail

The Holly Park School Council agreed that whatever its form, bullying consists of the following factors:

It is ongoing and frequently repetitive, and takes place over a period of time

It is deliberate

It is based on a difference in power (age, strength, confidence, number of friends, etc)

It has a serious effect on the target, including feeling ashamed, feeling like they don’t want to be at school, or feeling that they wish they could disappear completely

Effective anti- bullying practice gives all children the assurance that they are cared for in a safe and friendly environment.

What are the Effects of Bullying?

The DFES 2006:

‘Bullying can produce feelings of powerlessness, isolation, damage the sense of worth, and sometimes lead to victims feeling they are at fault.’

Anti – Bullying Alliance 2006:

‘Bullying causes harm to those who bully, those who are bullied and those who watch. Being bullied undermines self esteem and confidence, sometimes with devastating consequences.’

Indicators of Bullying

Change in behaviour – withdrawal, moody, tearful

Items of clothing, property, schoolwork lost or damaged

Deterioration in educational attainment

Reluctance to attend school

Sleep problems

Money going missing

Frequent injuries

Increased levels of aggression

Headaches, stomach aches, feeling unwell

Increased internet, mobile phone use

Attention seeking

2 Aims and objectives

We aim to create a safe and secure environment where all can learn without anxiety.

This policy aims to provide a consistent school response to any bullying incidents.

We aim to make all those connected with the school aware of our opposition to bullying.

We aim to make clear each person’s role with regard to preventing bullying at our school.

Our Anti- Bullying Charter

We will work to ensure that everyone believes in themselves and has respect for themselves

We will promote tolerance and respect including respect for difference and diversity

We will take Bullying seriously

We will work to ensure that our school community knows what bullying is

We will make sure that everyone knows that bullying is unacceptable at our school

We will make sure that children who experience bullying know how to get help

We will offer children who bully help to understand the consequences of their actions

We aim to respond to bullying consistently

We will work together to do all we can to prevent bullying at our school

We will contribute to local and national anti- bullying events

We underpin our responses to bullying by having

Positive leadership from staff about how bullying is dealt with

Periodic consultation with children to find out what bullying occurs, when, where and by whom

Mixed age activities throughout the year – e.g Buddy systems and House Challenges

Follow up with victims of bullying and bullies themselves

**3 Actions**

As a school we participate in Anti- Bullying week and there are opportunities for pupils to undertake work on bullying issues from EYFS to Y6. The anti- bullying message is evident.

All staff receive annual training and key staff will receive training in specialised Anti- Bullying strategies – e.g Circle of Friends, Solution focused approaches and Peer Mediation.

To children who experience bullying

We will assure them that the issue will be taken seriously

We will Intervene (informed by the victim) in a way to avoid escalating the problem

We will Monitor and review

To those who bully

We will hold them to account for their behaviour

We will face them with the harm they have caused

We will give direction to help them behave in ways that do not cause harm

We will offer steps they can take to address the harm they have caused

To the Bystanders or those affected by the incident

We will aim to give them skills to show them how they could have intervened affectively

We will involve them in the reparation process

Restorative Justice is one method of intervention we may use

Those who have been harmed need:-

Someone to listen

Space to think and calm down

Be informed of progress

The person who has harmed them to understand and acknowledge the effect of their actions

A sincere apology

If possible for things to be put right

Reassurance that it won’t happen again

A sense of justice

A feeling of being in control

Those who have caused harm need:-

Time to think

Someone to listen to their story

To be able to explain themselves

A chance to apologise

To be able to put things right

Reassurance that the matter is finished and that they can move on

For restorative justice to work, all pupils should be treated with respect, there needs to be good communication, a focus on problem solving, all are involved in decisions about a way forward and there is a willingness to listen to others.

Procedures

* If staff become aware of any bullying taking place between members of a class, they deal with the issue immediately. The staff member will inform the Deputy Head or Headteacher. There will be support for both the victim of the bullying and the bully, and punishment for the child who has carried out the bullying. We spend time talking to both children: we explain why the action was wrong, and we endeavour to help the bully change their behaviour in future. The parents of both children are informed.
* If an allegation of bullying has been brought forward by a parent, and not witnessed by the school then there will be an initial period of investigation – including observation and speaking to the children involved. The parents will be informed of the outcome. If the allegation is believed to be true then it will be dealt with as above. Where there is no evidence to support an allegation then we will continue to monitor for an extended time.
* In more extreme cases, for example where initial discussions have proven ineffective, the Headteacher may contact external support agencies.
* In all instances an ‘Allegation of bullying’ form will be completed by the school. This includes details of what has happened, actions so far, who is involved and future actions.
* After initial discussion and action (if bullying IS happening) then there will be a review meeting approx 2 weeks later to see how things are progressing

Preventing Bullying – Being Pro Active

Prevention is better than cure. At Holly Park everyone is vigilant for signs of bullying and always take reports of bullying seriously. We use the following methods for recognising and preventing bullying:

1. Staff will be on duty at break and lunch to ensure high level of supervision
2. Strong achievement culture rewarding positive behaviour. Positive behaviour policy with clarity of behaviour expectations, sanctions and rewards
3. Assemblies about bullying behaviour
4. Annual questionnaire to all pupils to gather information on extent of bullying and locations
5. Peer mentoring – to be implemented
6. Development of Social, Emotional and Behavioural Skills
7. Use of Behaviour Support Plans to modify bullying behaviour
8. Regular focus by the School Council focused on anti-bullying issues including organising events for anti-bullying week
9. Holly Park is an official Rights Respecting School sponsored by UNICEF

We want to teach our children the skills which will build their self-esteem and empower them to take responsibility for themselves and give them the power to practise these skills.

We want to promote pro-active strategies to prevent incidents becoming bullying.



**Do the Hi 5:-**

* Ignore
* Talk Friendly
* Walk Away
* Talk Firmly
* Report

**Ignore**

* Pretend you didn't hear it.
* Do not make eye contact.
* Maintain positive body posture (calm, confident).
* Think positive self-esteem statements.
* Count to five in your head slowly.
* Take deep breaths.

**Talk Friendly**

* Use a calm voice.
* Maintain eye contact.
* Confident body language.
* Maintain relatively close body proximity.
* Use "I" statements - I feel ....... when you........ because........

**Walk Away**

* Stand tall, head up high.
* Mouth closed.
* Look confident.
* Do not use eye contact.
* Walk somewhere, preferably towards a congested area or to a safety zone (teacher).
* Do not look back. Walk confidently, don't run.

**Talk Firmly**

* As per Talk Friendly.
* Use an assertive voice, slightly raised.
* Tell them to stop it.
* Re-state your "I" statement. eg. I said.......
* State the consequences of continued bullying.

**Report**

* Walk away and tell a staff member.
* Go to a safety zone.
* Bystanders - support and report.
* Report, report, report until somebody listens.

**Reporting:**

Children will be taught the correct way to report an incident including:

- reporting to get themselves or someone else out of trouble

- not reporting with the prime motive of getting someone else in trouble

- reporting truthfully about what they see and hear themselves and how it made them feel

**Prevention of bullying in relation to the ‘PREVENT’ Duty**

We are aware that we may need to keep an extra eye out to deal with bullying in regard to pupils of certain races, religions or who are refugees at times when there are high level incidents reported in the news from around the world.

In terms of prevention we ensure that our curriculum through PHSE, RE and our focus on SMSC and British Values ensures that pupils are open minded and have respect for everybody regardless of their religious, ethnic or cultural background.

We record all incidents, analyse trends and address any trends or themes we notice.

4 Roles

Children

Where children are the targets of bullying behaviour, they have several options:

To tell a trustworthy friend

To tell a trusted adult, such as a member of staff or a parent

To tell a House Captain or School Council representative

To stand up to the person who is using bullying behaviour and tell them to stop

To put a note in the Worry Box

When children witness or are aware that bullying behaviour is happening, it is their duty to do something about it. Although this situation can be hard, they need to support the child who is being upset or intimidated. This will mean they need to:

Tell their teacher

Tell another member of staff

Tell their parents or another trusted adult

Children who use bullying behaviour may often need additional support themselves, as it is often a sign of unhappiness, insecurity or loneliness. This does not, however, justify the use of such damaging behaviour against others. If a child is identified as a bully, then it is highly likely that their parents will be invited in to help provide support, and to be told of their child’s behaviour.

Staff

Teachers attempt to support all children in their class and to establish a climate of trust and respect for all. By praising, rewarding and celebrating the success of all children, we aim to prevent incidents of bullying.

We aim to

Staff in our school take all forms of bullying seriously, and intervene to prevent incidents from taking place.

If members of staff witness an act of bullying, or have it reported to them, they do all they can to support the child who is being bullied. If the adult does not work directly with the child then they must speak directly to the child’s class teacher at the earliest opportunity. A written alert must be made (‘Record of an Allegation of Bullying’ form) and given over to the Deputy Headteacher.

Once the situation has been investigated, the parents of the child who has been targeted should be invited in for a review meeting with the class teacher (no more than ten working days after the allegation was made). A second written record will be filled in (‘Review of an Allegation of Bullying’ form) and again a copy will be given to the Deputy Headteacher.

There is a Worry Box for children to express their concerns which is opened only by the Head Teacher.

Cases of bullying are referred to and dealt with by the class teacher, supported by a member of the Senior Management Team in the first instance.

The school provides training (usually during anti-bullying week), which enables staff to become equipped to deal with incidents of bullying. The school also participates in the annual Anti-Bullying Week, and uses this to highlight the issue of bullying for all members of its community.

Headteacher

It is the responsibility of the Headteacher to implement the school anti-bullying strategy and to ensure that all staff (both teaching and non-teaching) are aware of the school policy and know how to deal with incidents of bullying. The Headteacher reports to the governing body about the effectiveness of the anti-bullying policy on request.

The Headteacher ensures that all children know that bullying is wrong, and that it is unacceptable behaviour in this school. The Headteacher draws the attention of children to this fact at suitable moments. For example, if an incident occurs, the Headteacher may decide to use assembly as a forum in which to discuss with other children why this bullying is wrong, and why there have to be consequences.

The Headteacher ensures that all staff receive annual training to be equipped to deal with all incidents of bullying.

The Headteacher sets the school climate of mutual support and praise for success, so making bullying less likely. When children feel they are important and belong to a friendly and welcoming school, bullying is far less likely to be part of their behaviour.

Governors

The governing body supports the Headteacher in all attempts to eliminate bullying from our school. This policy statement makes it very clear that the governing body does not allow bullying to take place in our school, and that any incidents of bullying that do occur are taken very seriously and dealt with appropriately.

The governing body monitors the incidents of bullying that occur, and reviews the effectiveness of the school policy regularly. The governors require the Headteacher to keep accurate records of all incidents of bullying and to report to the governors on request about the effectiveness of school anti-bullying strategies.

The governing body responds to any request from a parent to investigate incidents of bullying. In all cases, the governing body notifies the Headteacher and asks him to conduct an investigation into the case and to report back to a representative of the governing body.

Parents

Parents who are concerned that their child might be being bullied, or who suspect that their child may be the perpetrator of bullying, should contact their child’s class teacher immediately. A ‘Record of an Allegation of Bullying’ form will be completed if an allegation is raised. This allegation will be investigated.

An allegation does not necessarily mean that bullying is actually happening.

Any allegation will be reviewed after a period Of approx 2 weeks.

Parents have a responsibility to support the school’s anti-bullying policy and to actively encourage their child to be a positive member of the school. This is achieved by the school actively seeking to work with parents alongside the child.

Parents are on no account to approach another child or parent without first involving the Headteacher or other Senior Staff member. Experience has shown that when the school is involved, issues and concerns are likely to be resolved with acceptable outcomes.

5 Monitoring and review

This policy is monitored on a day-to-day basis by the Headteacher, who reports to governors about the effectiveness of the policy on request. It is reviewed every year.

This anti-bullying policy is the governors’ responsibility and they review its effectiveness annually. They do this by examining the school’s anti-bullying records, and by discussion with the Headteacher.

Governors analyse information with regard to gender, age and ethnic background of all children involved in bullying incidents. This duty has been delegated to the Staff and Pupil Welfare Committee

This policy should be read in conjunction with the Safeguarding and Child Protection Policy, Equal Opportunities and Diversity Policy and e-Safety Policy.

**Document Control**

**Revision History**

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Revision Date | Revised By | Revision |
| 1.0 | Autumn 2013 | Ann Pelham | Updated in light of current advice and parent, governor and pupil input |
| 1.1 | January 2014 | Ann Pelham | Updated after Anti bullying week |
| 1.2 | September 2014 | Govs S&PW | Updated |
| 1.3 | September 2015 | Govs S&PW | Updated |
| 1.4 | September 2016 | Govs S&PW | Updated |

**Signed by**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Signature | Date |
| Headteacher | Ann Pelham |  |  |
| Chair of Governors | Andrew Ballam Davies |  |  |

**Distribution**

|  |
| --- |
| Shared with |
| * Staff via school server * Parents via Website * Governors via committee meetings |

|  |
| --- |
| Date for next review |
| Autumn 2017 |

**Suggested reading**

**Confident Children: A parents’ guide to helping children feel good**

Lindenfield G

**Fighting, teasing and bullying: Simple and effective ways to help your child**

Pearce J

**Bullying and how to fight it: A guide for families**

Mellor A

**Suggested Websites**

[www.anti-bullyingalliance.org.uk](http://www.anti-bullyingalliance.org.uk)

[www.cybermentors.org.uk](http://www.cybermentors.org.uk)

[www.kidscape.org.uk](http://www.kidscape.org.uk)

[www.saferinternet.org.uk](http://www.saferinternet.org.uk)

[www.childline.org.uk](http://www.childline.org.uk)

**HOLLY PARK PRIMARY SCHOOL**

RECORD OF AN ALLEGATION OF BULLYING

|  |  |
| --- | --- |
| NAME OF THE TARGETED CHILD: | CLASS: |
|  |  |
| NAME(S) OF THE ALLEGED PERPETRATORS: | CLASS: |
|  |  |
| ALLEGATION MADE BY: | CONNECTION TO CHILDREN INVOLVED: |
|  |  |
| RECORDED BY: | DATE OF ALLEGATION: |
|  |  |

|  |
| --- |
| DETAILS OF THE ALLEGATION: |
|  |
| PLANNED ACTION: |
|  |
| PLANNED DATE FOR REVIEW OF THE SITUATION: |
| **SIGNED:** |
| MEMBER OF STAFF |
| DEPUTY/HEADTEACHER |

**HOLLY PARK PRIMARY SCHOOL**

REVIEW OF AN ALLEGATION OF BULLYING

|  |  |
| --- | --- |
| NAME OF THE TARGETED CHILD: | CLASS: |
|  |  |
| NAME(S) OF THE ALLEGED PERPETRATORS: | CLASS: |
|  |  |
| DATE OF ALLEGATION: | DATE OF REVIEW: |
|  |  |

|  |
| --- |
| **REVIEW OF THE CURRENT SITUATION:** |
| VIEWS OF THE TARGETED CHILD: |
|  |
| VIEWS OF THE ALLEGED PERPETRATORS: |
|  |
| **RECOMMENDED ACTIONS:** |
|  |
| **SIGNED:** |
| CLASSTEACHER |
| DEPUTY/ HEADTEACHER |